

NOTE: CMSA Inaugural AGM - Wed June 29, 2022 at 11:00 am

NOTE: Completed nomination forms must be submitted electronically to info@menssheds.ca by 2359 CDT on June 15, 2022.

There shall be an Annual General Meeting (AGM) for the purpose of:

1. approval by Members of minutes of the prior AGM;
2. reporting CMSA finances of the past year and approval of budget for the coming year;
3. electing officers and directors;
4. amending the Constitution and/or its By-Laws as needed.

5.02 Election and Term

Subject to the articles, the members will elect the directors at the first meeting of members and at each succeeding AGM at which an election of directors is required.

The Board of Directors of the CMSA shall consist of the following:

1. Four Officers duly elected at an AGM, for the following positions:

President, Vice President, Secretary and Treasurer, and

2. Three (3) Director's-at-large duly elected at an AGM

3. The term of office for each elected Officer and Director shall normally be 2 years

by vote of member sheds at the AGM

4. All Officers and Directors must be in good standing with their respective Sheds

5. The Chief Executive Officer of the Corporation shall be the President.

The Board shall have responsibility for:

1. Meeting the statutory, legislative and reporting requirements of CMSA as provided in the Act.

2. Developing and approving annual CMSA operating budget requirements; developing and approving grant applications and submitting Final Reports to granters, as required.

3. Developing and approving CMSA Operational Policies and Personnel Policies. Such policies will normally be reviewed every five years or as deemed necessary by the Board.

4. Development and approval of short and long term CMSA strategic plans.

5. Develop and approve communication plans that may include marketing, public relations and media relations.
6. Provide orientation to new Board members.

Nominations for each position on the Board must be made on the official form provided by the Secretary;

1. Each person named in the nomination, the nominator and seconder must sign the nomination form;
2. The nominator, seconder and the nominee must all be member Sheds in good standing;
3. Where there are insufficient nominations to fill all positions thirty (30) days prior to the AGM, the Board shall work with member sheds to fill the vacant positions.
4. Elections will be held at the AGM, by secret ballot if necessary, with each member Shed in good standing having one vote;
5. Where there are still insufficient nominations to fill vacancies at the time of the AGM, nominations may be accepted at the AGM for a particular vacancy, provided the nominator has acquired the nominee's consent to make the nomination and is supported by a seconder to the nomination.

NOMINATION FORM ON NEXT PAGE.

**NOMINATION FORM FOR
OFFICERS and BOARD OF DIRECTORS OF CMSA**

CMSA is inviting nominations to serve on its Board of Directors. We need a strong, effective and motivated board to realize CMSA's potential to promote the Men's Shed movement across Canada. If you are passionate about Men's Sheds and are interested in providing leadership and governance to CMSA, please consider this extraordinary opportunity to serve on the first elected CMSA Board of Directors. Discuss this important invitation with your Shed members to nominate a suitable candidate. As the form below indicates, a consent signature from the nominated candidate is required as are the signatures of the nominators and seconders.

Name of candidate _____
Home Shed of the candidate _____
Address of Candidate _____
Candidate's Home Phone _____
Candidate's Mobile # _____
Candidate's email address _____

Please briefly explain why you think the nominee would be an asset to the CMSA Board of Directors:

I agree to let my name stand to serve on CMSA's Board of Directors:

Signed by Nominee _____ Date _____

Signature of Nominator _____ Date _____

Signature of Secunder _____ Date _____